

ARTICLE VII

Committees

SECTION 1. STANDING COMMITTEES. The Corporation may have standing committees as created by the Board of Directors.

SECTION 2. COMMITTEES. Standing committees may be designated by resolution adopted by a majority of the Officers and Directors at a meeting where a quorum is present, or at a regular or special meeting of the membership of the Corporation at which a quorum is present. Except as otherwise provided in such resolution, chairs of each committee shall be any class of (added) membership of the Corporation and shall be appointed by the President. The duties of each committee shall be specified in the resolution establishing the committee. Any committee member may be removed by the appointing authority when in his or her judgment (corrected spelling) the best interests of the Corporation shall be served by such removal. Nothing contained in this Section shall prevent the President from appointing fact-finding or ad hoc (added) committees, which may be empowered to gather information requested by the President and dealing with the affairs of the Corporation.

SECTION 3. TERM OF OFFICE. Each member of a committee shall serve until the next annual meeting of members of the Corporation and or until a successor is appointed, unless the committee shall be sooner terminated, or unless such member shall be removed from such committee or unless such member shall cease to qualify as a member of the committee.

SECTION 4. CHAIRMAN. One member of each committee shall be appointed chairman by the President of the Corporation.

SECTION 5. VACANCIES. Vacancies in the membership of any committee may be filled by appointees made in the same manner as provided in the case of the original appointments.

ARTICLE VIII

Contracts, Checks, Deposits and Funds

SECTION 1. DELEGATION OF AUTHORITY. The Board of Directors may authorize any Officer or Officers, Director or Directors, in addition to the Officers so authorized by these By-Laws, to enter into any contract or execute and deliver any instrument in the name of or on behalf of the Corporation. Such authority shall be confined to a specific instance unless otherwise stipulated in these By-Laws.

SECTION 2. ~~CHECKS, DRAFTS, ETC.~~ FINANCIAL INSTRUMENTS. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by two of the following three officers: President, Treasurer, Executive Secretary, unless

specific authorization for the signing of such instruments is granted by the Board of Directors to an agent or agents of the Corporation. ~~All such instruments shall require approval by the Board of Directors unless the Board specifically exempts from such approval expenditures of funds for routine, on-going functions of the Corporation.~~ All such instruments shall require advance approval by the Board of Directors with two exceptions. 1) The Board of Directors may specifically exempt from such approval expenditures of funds for routine, on-going functions of the Corporation. 2) The Board of Directors shall, at the recommendation of the Treasurer, at each regular meeting prior to the annual meeting, establish a maximum amount at which purchases may be made without Board approval. If the threshold is to be changed, the amount shall be approved by two-thirds of all members of the Board of Directors. **(allows officers with signature rights to make small purchases in advance, like flowers for a funeral, without seeking Board approval in advance)** In such cases, the appropriate Officer, Director, committee chair or member **(moving member to the last position in the list of four)** shall report to the Board of Directors the amount of funds expended and the purposes for which they were expended. ~~During the planning and execution of a Corporation convention, funds may be expended on the authorization of the host committee, if those funds are part of convention receipts and are solely for necessary convention expenses. Required signatures shall include that of the convention chairman and one other committee member.~~ **(previous two sentences deleted and replaced by new section 3 below)**

SECTION 3. FINANCIAL CONTROLS FOR CONVENTIONS. The Vice President shall present an initial contract proposal for any convention venue to the Board of Directors prior to signing such contract. The Board of Directors shall approve and/or amend said initial contract after reviewing the capabilities and costs of that venue, including meal costs, meeting room rental rate and overnight room rates and guarantees. Further contract negotiations after the initial review must be approved by both the Corporation President and Vice President. During the planning and execution of a Corporation convention, funds may be expended on the authorization of the host committee, if those funds are **sufficient enough and** part of convention receipts and are solely for necessary convention expenses. Required signatures shall include that of the convention ~~chairman~~ and one other committee member. **At the three Board of Director meetings prior to each convention, the Chair of the convention committee shall submit to the Vice President a tentative convention budget for Board review and approval.**

SECTION 4. (formerly Section 3) DEPOSITS. All funds of the Corporation shall be deposited from time to time to the credit of the eCorporation in such banks, trust companies or other depositories as the ~~Board of Directors~~ Treasurer may select **subject to approval by majority vote of the Board of Directors if it so chooses.** **(added)** The ~~Board of Directors~~ Treasurer shall annually designate the

depository for the Corporation funds and may do so more frequently if deemed necessary by the Board of Directors.

SECTION 5. (formerly Section 4) GIFTS. The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or device for the general purposes or for any specific purpose of the Corporation. However, the Board of Directors may not accept any gift, bequest, contribution or device from any individual or organization which is intended to, or gives the appearance of granting any individual, individuals, organization or organizations outside the membership of the Corporation any undue influence or control over the affairs of the Corporation or which in any way compromises the integrity of the Corporation or any of its members.

ARTICLE IX

Student Chapters

SECTION 1. RECOGNITION. Voting members of the ~~Illinois News Broadcasters Association~~ Corporation may request the Board of Directors to recognize groups of student members who wish to form campus-based organizations related to the ~~Illinois News Broadcasters Association~~ Corporation. Recognition may be granted or withdrawn by a two-thirds vote of **all the members of (added)** the Board of Directors, upon a recommendation of the Immediate Past President or presidential designate to be known as the Student Chapter Liaison. The student chapter shall submit to the Student Chapter Liaison a copy of its By-Laws for Board review. This recognition is based on the demonstration of interest in and support ~~of~~ for the goals of the ~~Illinois News Broadcasters Association~~ Corporation. Any action contrary to these By-Laws, the purposes or objectives of the ~~Illinois News Broadcasters Association~~ Corporation will be disavowed and constitutes grounds for withdrawal of recognition. In no way does recognition obligate the ~~Illinois News Broadcasters Association~~ Corporation to any claims which may be brought against any student chapters.

SECTION 2. USE OF NAME. Student chapters of the ~~Illinois News Broadcasters Association~~ Corporation shall be known as "Students in the Illinois News Broadcasters Association" (SINBA). Any chapter using the name "Illinois News Broadcasters Association" or its ~~e~~ insignia (**corrected spelling**) must also make direct reference to the student status of the chapter.

SECTION 3. MEMBERSHIP. Each recognized student chapter shall be made up entirely of members of the ~~Illinois News Broadcasters Association~~ Corporation in good standing. A non-student voting member of the ~~association~~ Corporation who is in good standing shall serve as an advisor. Any assessment of a student chapter membership fee must be approved by the student chapter and the Student Chapter Liaison.

SECTION 4. STUDENT CHAPTER REPORT. Each student chapter shall at each **spring (added)** convention of the ~~Illinois News Broadcasters Association Corporation~~ submit a written or oral report to the Student Chapter Liaison and Board on past and future activities and finances and should have a student representative at each **spring (added)** convention.

ARTICLE X (article deleted, we no longer issue certificates)

Certificates of Membership

~~SECTION 1. CERTIFICATES OF MEMBERSHIP. The Board of Directors may provide for the issuance of certificates evidencing membership in the Corporation which shall be in such form as may be determined by the Board. Such certificates shall be signed by the President, Vice President or Executive Secretary, and shall be sealed with the Seal of the Corporation. If the certificate shall become lost, mutilated or destroyed, a new certificate may be issued upon such terms and conditions as the Board of Directors may determine.~~

ARTICLE XI ~~X~~ (re-numbered)

Books and Records

SECTION 1. BOOKS AND RECORDS. The Corporation shall keep correct and complete books and records ~~of account~~ and shall also keep minutes of the proceedings of its members, Board of Directors and shall keep at the registered or principal office of the Corporation a record giving the names and ~~addresses~~ **contact information** of all members entitled to vote on Corporation business matters. An accurate list of all other members shall also be kept at the registered or principal office of the Corporation. All books and records of the Corporation may be inspected by any member or his **or her** agent or attorney for any proper purpose at any reasonable time.

ARTICLE XII ~~XI~~ (re-numbered)

Fiscal Year

SECTION 1. FISCAL YEAR. The fiscal year of the Corporation shall begin on the first day of October and end on the last day of September in each year.

ARTICLE XIII ~~XII~~ (re-numbered)

Dues

SECTION 1. ANNUAL DUES. Annual dues shall be payable in advance ~~on the first day of the calendar year.~~ **with each individual's membership application.** Dues of a new member shall not be prorated except by a majority vote of the Board of Directors. **Membership renewal requires dues be paid on a member's anniversary date of application with the Corporation. (added)** ~~Student dues shall be paid for the year beginning August first and ending July 31.~~

SECTION 2. AMOUNT OF ANNUAL DUES. ~~The amount of annual dues shall be reviewed by the Board of Directors at the regular meeting prior to the annual meeting each even numbered year, with a recommendation to be made by the Treasurer. (moved last sentence of section to first sentence) If dues are to be changed, the annual dues rate shall be established for each class of membership, except life members, by two-thirds of all members of the Board of Directors. The annual dues of members shall be as follows, effective January 1, 2002: For voting members, thirty-five dollars (\$35) for associate members, sixty dollars (\$60) for student members, twenty dollars (\$20). A discount rate of twenty-five dollars (25) per individual is available for stations initially sponsoring five or more voting memberships. (places responsibility for dues changes with the Board, not in the by-laws) No annual dues shall be assessed those members qualifying as charter, honorary and life members. except when those persons also qualify to be voting members and are accepted as such by the Board of Directors. In such circumstances, they shall pay annual dues in the same amount charged other voting members. The amount of annual dues shall be reviewed by the Board of Directors at the regular meeting prior to the annual meeting each even numbered year, with a recommendation to be made by the Treasurer.~~

SECTION 3. DEFAULT AND TERMINATION OR SUSPENSION OF MEMBERS. When any member of any class shall be in default in the payment of dues for a period of ~~six~~ **four (4)** months (**reflects current practice**) from the beginning of the period for which dues become payable, his ~~or her~~ membership may thereupon be terminated or the member suspended in the manner provided in Article III of the By-Laws. It shall be the duty of the Executive Secretary and the Treasurer to inform the Board of Directors that a member is apparently in default.

ARTICLE ~~XIV~~ **XIII** (re-numbered)

Seal

SECTION 1. SEAL. The Board of Directors shall provide a corporate seal which shall be in the form of a circle and shall have inscribed thereon the name of the Corporation and the words "Corporate Seal, Illinois."

ARTICLE ~~XV~~

Waiver of Notice

~~SECTION 1. WAIVER. Whenever any notice whatever is required to be given under the provisions of the General Not for Profit Corporation Act of Illinois or under the provisions of the articles of incorporation or the By-Laws of the Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.~~

ARTICLE ~~XVI~~ **XIV** (re-numbered)

Amendments to the By-Laws

SECTION 1. PROCEDURE. These By-Laws may be altered, amended or repealed and new By-Laws may be adopted by two-thirds of the members registered at any regular or special meeting of the Corporation.

SECTION 2. NOTICE. Whenever it is proposed that any of the changes described in Section 1 of this Article be made, written or printed notice stating the exact language of the proposed change shall be delivered as described in Article IV, Section 4 of these By-Laws.

APPENDIX C (deleted from by-laws, duties prescribed in committee descriptions)

POLICY STATEMENT ON FINANCIAL REPORTING AND CONTROL FOR CONVENTIONS OF THE ILLINOIS NEWS BROADCASTERS ASSOCIATION

~~Six months prior to each convention, the Chairperson of the convention committee shall submit to the Vice President and to the Treasurer of the association's proposed tentative budget for the convention. Either officer may recommend changes in this budget. If the convention committee objects to those changes, the President of the Association shall make the final decision.~~

~~Revised budgets, reflecting developments in convention planning, shall be submitted to the Vice President and to the Treasurer of the Association three months and one month prior to the convention. Either officer may recommend changes in this budget. If the convention committee objects to those changes, the President shall make the final decision.~~

~~Before agreeing to pay any speaker for a convention, a host committee shall get approval to pay such a speaker or speakers from the President and Vice President after consulting with the Treasurer.~~

~~Within one month after the completion of the convention, the convention committee shall submit to the Treasurer of the Association a full and complete list of those persons paying dues at the convention, the amount which each person paid, and the category of membership. In addition, the committee shall submit to the Treasurer an amount from the convention accounts equal to the amount of dues collected at the convention. Within four months after the completion of the convention, the Chairperson of the Convention Committee shall submit to the Vice President and to the Treasurer of the Association a full accounting of income and expenditures for the convention. In addition, all bank statements, bills and canceled checks shall be submitted to the Treasurer of the Association. The Treasurer of the Association shall retain the financial accounting, bank statements, bills and canceled checks for use in the required annual audit of the Association's accounts and records. Before any subsidy payment is made to a Convention Committee, that committee shall submit a statement of income, debts already paid and anticipated debts and bills. All bank accounts established by a Convention Committee shall require the signatures of two members of the committee, including the chairperson of the convention committee.~~

~~The Chairperson of the Convention Committee shall be responsible for the keeping of financial records and the disbursement of funds for the convention.~~

~~The chairperson, at the request of the Treasurer and direction of the Board of Directors, shall give a bond for the faithful discharge of his or her duties in the amount of seven thousand five hundred dollars (\$7,500).~~